



# **MEMORANDUM**

*From the office of Town Administrator Peter R. Flynn*

Date: June 30, 21016

From: Peter Flynn

To: New Boston Board of Selectmen

Subject: Accounting Supervisor position-update

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This is to advise that I have received five applications for the above named position.

Out of the five, I have invited four to be interviewed. They all seemed to have the qualifications to fulfill this position.

All four have municipal experience which is key to making the best choice.

Interviews are scheduled on Thursday, July 7<sup>th</sup>, 2016 from 10:00AM until approximately 1:00PM.

The interview board will consist of:

Chief James Brace  
Town Administrator Peter Flynn  
Treasurer and Finance Chair Bill Gould.

A recommendation may be brought forth to the selectmen no later than the July 18<sup>th</sup> Selectmen's meeting.